

Application for Participation

22nd International Water Management Exhibition

May 23-25, 2023 PVA EXPO PRAHA

Organizer and professional guarantee:
Sovak CR – Water Supply and Sewerage
Association of the Czech Republic



Organizer:



Exponex s.r.o., Janouškova 2015/1a, 613 00 Brno
Czech Republic
E-mail: vod-ka@exponex.cz
www.vystava-vod-ka.cz

ID: 29222338, Tax ID: CZ29222338
Commercial register: Krajský soud v Brně Sec. C,
File 66744

Exhibitor

Commercial name of the company: _____

Place of business: Street _____ City _____ Postcode _____ Country _____

Http:// _____ Phone _____ E-mail _____

Commercial register: _____ ID _____ Tax ID _____

Bank connection: Bank name _____ Bank account No. _____

Contact address: Street _____ City _____ Postcode _____

Contact person: Name and surname _____ Position in the company _____

Phone _____ Cell phone _____ E-mail _____

Fill in only in case the Exhibitor is represented by an agent (company) providing for all aspects of trade fair participation, incl. payments, correspondence, etc.

Agency representing the Exhibitor

Commercial name of the company: _____

Place of business: Street _____ City _____ Postcode _____ Country _____

Http:// _____ Phone _____ E-mail _____

Commercial register: _____ ID _____ Tax ID _____

Bank connection: Bank name _____ Bank account No. _____

Contact address: Street _____ City _____ Postcode _____

Contact person: Name and surname _____ Position in the company _____

Phone _____ Cell phone _____ E-mail _____

Field – According to their importance fill in the fields presented by Exhibitor. For the code numbers see “List of products” (enclosure C).

1. Main field with regards to placement 2. 3. 4. 5. 6.

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Exhibition area:

Required area sqm width x depth m x m

Special requirements: _____

State in whole meters. There is a minimum order of 9 sqm.

Prices and conditions		till 31/1/2023	since 1/2/2023
<input type="checkbox"/> Covered space	up to 29 sqm	3.150 CZK/sqm	3.500 CZK/sqm
	30 – 79 sqm	2.950 CZK/sqm	3.350 CZK/sqm
	over 80 sqm	2.750 CZK/sqm	3.150 CZK/sqm
<input type="checkbox"/> Open space	up to 40 sqm	1.600 CZK/sqm	1.950 CZK/sqm
	41 – 90 sqm	1.450 CZK/sqm	1.850 CZK/sqm
	over 90 sqm	1.350 CZK/sqm	1.70 CZK/sqm

- **Registration fee for the Exhibitor** 5.500 CZK Application for Participation by 31. 1. 2023 and paying the registration fee plus 30% of the total price at the same time.
- **Registration fee for the co-exhibitor** 6.000 CZK
- **Compulsory liability insurance** 1.200 CZK • We will send you the proforma invoice immediately after receiving your application.
- 30% deposit payable on application
- Discount prices for exhibition area are valid only in case of submitting the binding
- Mark the required options with a cross.
- All prices are exclusive of VAT.

Construction of expositions and model stands:

- We order space incl. stand construction (For model stands details see form D.)
- We require individual offer for stand construction

Stand construction will be realized by the company

Contact person, phone

Required area / stand

- Row + 0% above the ordered area
- Corner + 25% above the ordered area, 15.000 CZK at least
- U-stand + 30% above the ordered area, 25.000 CZK at least
- Island stand + 40% above the ordered area, 35.000 CZK at least
- Multi-storey free of charge

I agree without reservation with General Terms and Conditions for Participation that are an inseparable part of this application form. The personal information above is for your registration at this conference. Those information will be stored at the organizer of the event. To get more information about the processing your personal data, please go to our website www.exponex.cz.

Date

Signature of the Exhibitor / Agency

Stamp

General Terms and Conditions for Participation

Article 1 – Basic Data

1. Organizer and professional guarantee: Water Supply and Sewerage Association of the Czech Republic, Novotného lávka 200/5, 11000 Prague 1, phone: +420 221 082 207, e-mail: sovak@sovak.cz
2. Organizer: Exponex s.r.o., Janouskova 2015/1 a. 613 00 Brno, ID no.: 29222338, tax reg. no.: CZ29222338, phone: +420 547 210 864, cell phone: +420 731 426 866, e-mail: vod-ka@exponex.cz

Article 2 – Participation

1. The basic precondition for the participation in the Exhibition is the delivery of the binding Application for Participation and payment of rental including any other fees and obligations set forth by the Organizer, duly filled in and signed.
2. Signing the binding application the Exhibitor undertakes to adhere to these General Terms and Conditions for Participation. The same applies to the Exhibitor's subcontractors and agencies taking part in the preparation, operation or removal of the exhibition. The Organizer may refuse or cancel the application should the Exhibitor fail to meet all the requirements and obligations towards the Organizer or breach any of the provisions indicated in these General Terms and Conditions for Participation, Technical Conditions or Organizational Guidelines relating to the Exhibition.
3. After receiving the binding application the Organizer will send the Exhibitor an advance invoice in the amount of 30% of the expected rent including any other relating fees and VAT. The Organizer shall register and process the application after the advance invoice amount has been credited to its account.
4. After processing the application the Exhibitor will receive from the Organizer a written notification of allocation of exhibition area, including the final invoice. The exhibition area will be available to the Exhibitor on the date set for the installation, exhibition and dismantling and after settlement of all invoices and obligations.
5. The exhibits to be displayed, as well as the services to be offered, must be in conformity with the topic of the Exhibition and its nomenclature.
6. For each firm presented by the Exhibitor on its stand (in the form of presentation of exhibits, information panel, company logo, commercial name, leaflets, ... or personnel) the Exhibitor shall pay a co-exhibitor registration fee. The co-exhibitor will then be presented in the Catalogue of Exhibitors in the basic scope, same as the Exhibitor. In the event of breach of this provision the Exhibitor shall pay the co-exhibitor registration fee plus a penalty in the same amount as the registration fee.
7. The Exhibitor shall adhere to the opening hours of the exhibition area during the installation, exhibition and dismantling. The same applies to the Exhibitor's subcontractors.

Article 3 – Exhibition Area

1. The exhibition area is rented without equipment, with the possibility of connecting electric power, water including sewer, telephone and other services. The Exhibitor shall order these services from the Organizer by way of separate orders. The services will be paid by the Exhibitor based on advance invoices and disbursement thereof is a precondition for delivery of the service. Erection of the stand may be ordered from the Organizer or supplied by the Exhibitor or its contractors.
2. The area will be made available to the Exhibitor solely in the event that the Exhibitor has disbursed all payments due before the date of installation.
3. The Exhibitor shall keep the raster of the exhibition area allocated to him, i.e. the Exhibitor shall not go beyond the limits of the allocated area including elevated dominants. The allocated area may be extended for a fee upon agreement with the Organizer and provided that the existing conditions permit it.
4. The Exhibitor shall leave the exhibition area after dismantling in the same condition in which it was before the installation started, i.e. without any damage on the floor and equipment rented from the Organizer. In the event of any destruction, excessive contamination etc. the Exhibitor shall cover the expenses incurred by the removal of the damage and defects.
5. Minimum area to order is 9 sqm. Each started square meter is charged as whole square meter.
6. The Organizer is authorised to modify the ordered area and its size by 10 % +/-.
7. The Exhibitor is not allowed to let the exhibition area allocated to a third party without prior consent of the Organizer in written form.

Article 4 – Payment Terms and Conditions

1. The Exhibitor shall pay an advance for the area rent plus other relating fees to the Organizer based on an advanced invoice issued by the Organizer after receiving the binding application for participation. The final invoice (less the advance paid) shall be issued along with the notification of area allocation. Invoices shall be issued in accordance with valid legal and tax regulation.
2. All prices quoted in the application forms and orders are exclusive of VAT, which means that the invoices and payments therein will be plus VAT.
3. The area rental and registration fee include:
 - Rent of the exhibition area without stand walls, technical services, connection lines, etc. during the installation, exhibition and dismantling
 - Entry in the Catalogue of Exhibitors in the alphabetical section

– basic entry (for details see application form for the Catalogue of Exhibitors)

- Listing in the orientation system of the Exhibition
 - Exhibitor's cards:
 - 2 cards for the first 20 sqm.
 - 1 card for every additional 20 sqm of the area
 - Other cards may be ordered for 250 CZK (including VAT)
 - Installation/dismantling cards for companies contracted for these activities by the Exhibitor – 2 cards free for each area, additional cards may be ordered for 200 CZK / person (including VAT)
 - Exhibition Catalogue
4. Services not included in the rental may be ordered by the Exhibitor for a fee based on the Organizer's offer.

Article 5 – Cancellation Terms and Conditions

1. Cancellation of the Application for Participation must be in written form.
2. In the event that the Exhibitor cancels its application the following cancellation fees apply:
 - 100 % of the rental and registration fee on the cancellation of participation after allocation of the exhibition area to the Exhibitor
 - 30 % of the rental and registration fee on the cancellation of participation before allocation of the exhibition area to the Exhibitor
3. In the event the Exhibition is cancelled due to the force majeure or due to the regulatory measures issued by state authorities, the Organizer shall return to the Exhibitor the advanced rent payment excluding Exhibitors and Co-exhibitors registration fee.

Article 6 – Insurance and Protection of Stands

1. The Organizer is not liable to Exhibitor or his co-exhibitors for any loss, destruction or any damage of the objects brought by the Exhibitor to the rented area (i.e. exhibits, equipment and facilities of the stand, packages, packaging materials, etc.) regardless of whether the loss, destruction or any other damage were caused during the installation, dismantling or during the exhibition.
2. For increased security of the stand the Exhibitor can order an individual guarding service.
3. The Exhibitor shall have a liability insurance contract for the entire duration of the trade fair. The insurance shall cover any and all damages caused to the property, health and life of third persons.
4. As part of the services provided during the Exhibition the Organizer automatically makes liability insurance in the Exhibitors' benefit up to the indemnification limit of 1,500,000 CZK with the Exhibitor's deductible of 5,000 CZK. The price of the insurance is 1,200 CZK and the policy is valid throughout the entire Exhibition including installation and dismantling.
5. In the event that the Exhibitor has an individual liability insurance policy for damages up to 1,500,000 CZK as minimum covering damages of property, health and life of third persons also during the Exhibition the Exhibitor shall submit the Organizer a certificate of the policy issued by the particular insurance company. After submittal thereof the Organizer shall not charge the Exhibitor the fee of 1,200 CZK pursuant to article 6 paragraph 4.
6. Exhibitors may take out additional insurance (such as theft insurance) through the Organizer's order dossier with the insurance company Slavia pojišťovna a. s.

Article 7 – Safety, Technical and Fire Regulations, Energy Usage Regulations and Guidelines for the Operation of Temporary Electrical Installations

1. During the installation, the entire course of the Exhibition and dismantling the Exhibitor shall comply with safety, sanitary, fire, environmental and other legal binding regulations and internal standards valid in PVA EXPO PRAHA, and likewise all regulations for the handling of technical equipment and explosives. Furthermore, the Exhibitor shall respect all applicable fire regulations valid for separate exhibition areas, as well as the instructions given by authorised officials of the fire assistance service and PVA EXPO PRAHA or the Organizer, making sure that there is no damage done or lives and health of persons endangered.
2. The Exhibitor shall not store or use any flammables, explosives, poisons or any other harmful substances in his stand or on the exhibition area premises, either.
3. During the trade fairs and during their installation and/or dismantling it is forbidden to smoke and/or to handle open fire in all indoor areas.
4. The Exhibitor is responsible for the condition of the wiring system of the stand (display) including electrical appliances. Electrical installation works may be carried out by duly authorised persons only.
5. The Exhibitor shall use assigned routes and communications for walking. The Exhibitor shall keep free all emergency exits, electrical switchboard areas, water stops, and hydrants (internal intake points).
6. The Exhibitor shall observe basic principles for safe behaviour near handling trolleys.

Article 8 – Basic Terms and Conditions for Stand Erection

1. Construction of stands is offered and implemented by Exponex s.r.o. Exhibitors who prefer to erect the stands by themselves and not through Exponex s.r.o. shall submit the ground plan and front view with marked elevation dominants and power connection lines for the Organizer's approval by 31. 3. 2023 at the latest.
2. The architectural design of the stand shall not interfere with the neighbouring stands and exhibitors.

3. The Exhibitor shall respect and observe the technical and safety parameters of exhibition halls. It is not allowed to fix stands or parts thereof to the floor.
4. The Exhibitor shall have the walls of its stand made in the minimum height of 2.5 m (except for the „island“ type stands). The display must be self-standing, which means that it must not be attached to those of the other exhibitors.
5. The Exhibitor shall observe the Technical Conditions for the Participation of Exhibitors in the Exhibition, as well as the Organizational Guidelines issued by the Organizer for the Exhibition.
6. The Exhibitor shall dispose of the waste produced by himself and at his own cost. For this purpose the Exhibitor shall order waste bins or remove the waste on his own account. The Exhibitor shall leave the exhibition area clean and without any damage after dismantling and make a record thereof with the Organizer. In the event that the Exhibitor fails to hand over the exhibition area in good condition the Organizer is entitled to charge a penalty of 100 CZK /sqm of ordered exhibition area as a flat rate for additional cleaning of the display area.
7. The Exhibitor shall not remove the display before the official end of the Exhibition.
8. Exhibits and installation materials which will not be removed within the dismantling deadline will be charged with handling and storage fees.

Article 9 – Exhibits and Promotion

1. Products and services may be presented by the Exhibitor solely in his stand. It is possible to place or distribute additional advertising or promotion materials within the exhibition grounds or exhibition related areas for a fee upon agreement with the Organizer. In the event of breach hereof the Organizer is entitled to forbid the promotion or remove it upon the Exhibitor's expense and claim a penalty. The noise level outside the stand shall not exceed 70 dB in conformity with the governmental decree no. 148/2006 of the Code on health protection against harmful effects of noise and vibrations, as amended. These limits also apply to demonstrations of exhibits in operation at the exhibition area, which is subject to the Organizer's approval, too. For music production the Exhibitor shall get the approval of the competent collective copyright administrator (OSA, INTERGRAM).
2. Music, audio visual or dance productions are permitted for max. 8 minutes once an hour provided that the production does not disturb the other exhibitors and the Organizer has granted a written consent to do so. The Exhibitor shall not disturb or interfere with the neighbouring stands with its production. The Organizer is authorised to forbid any production or demonstration causing excessive noise, dust, fuel gases, etc., and endangering safety or disturbing the exhibition operation, and require a penalty of 5,000 CZK. Should the Exhibitor fail to observe the ban the Organizer is authorised to disconnect the electricity line at the Exhibitor's expense and the Exhibitor is not entitled to claim indemnity for the expenses incurred.
3. The Exhibitor's entire promotion activities shall observe the regulations determined by The Advertisement Code and by the Commercial Regulation Act prohibiting the advertisement incompatible with good morals and ethical principles.
4. The Exhibitor is authorised to present at the Exhibition only exhibits of which he is owner or authorised user and which are not illegal counterfeits infringing intellectual property legislation of the Czech Republic.

Article 10 – Final Provisions

1. The Exhibitor acknowledges that the Exhibition has contracting, not selling character. Therefore, it is forbidden to sell exhibits and products on the premises. Exceptions, if any, must be approved by the Organizer in writing.
2. The Exhibitor may raise complaints of works and services provided by the Organizer in written form by the end of the Exhibition at the latest. Otherwise, the right of complaint ceases to exist.
3. In the event the Organizer cancels the Exhibition due to the force majeure or due to the regulatory measures issued by state authorities, the Organizer shall inform the Exhibitor without any delay. Under such circumstances the obligations arising from the Application for Participation shall expire and the Exhibitor is not entitled to any compensation.
4. In the event that the hall (premises) is cleared based on an order issued by the exhibition management or pertinent governmental authorities in order to avert damage and in consequence thereof the Exhibitor's property suffers damage (defect, destruction, alienation) the case will be deemed emergency whereby the Organizer is not liable for any damage thus caused.
5. The Exhibitor shall observe these General Terms and Conditions for Participation. In the event of breach of any condition hereunder the Organizer is entitled to exclude the Exhibitor from the Exhibition. In such case, the Exhibitor is not entitled to get any compensation of damages and return of fees. The General Terms and Conditions for Participation are binding for co-exhibitors, suppliers and co-operating partners of exhibitors. The Exhibitor is responsible for advising them of this fact.
6. The relating Technical Conditions and Organisational Guidelines are available at www.vystava-vod-ka.cz.

These General Terms and Conditions for Participation form an integral part of the binding Application for the Participation of your firm in the Exhibition.

Deadline
31st January, 2023

B Application for Participation

22nd International Water Management Exhibition

May 23-25, 2023 PVA EXPO PRAHA

Organizer:



Exponex s.r.o., Janouškova 2015/ 1a, 613 00 Brno, Czech Rep.

Phone: +420 547 210 864, +420 731 426 866

E-mail: vod-ka@exponex.cz

www.vystava-vod-ka.cz

ID: 29222338, Tax ID: CZ29222338

Commercial register: Krajský soud v Brně Sec. C,

File 66744

Organizer and professional guarantee:
Sovak CR – Water Supply and Sewerage
Association of the Czech Republic



Exhibitor

Commercial name of the company: _____

Co-exhibitors

1. Name of the company / Commercial name: _____

Street _____ City _____ Postcode _____ Country _____

Http:// _____ Phone _____ E-mail _____

Contact person: Name and surname _____ Position in the company _____

Phone _____ Cell phone _____ E-mail _____

Main field Company will be represented by: its own staff and products its own products/services

2. Name of the company / Commercial name: _____

Street _____ City _____ Postcode _____ Country _____

Http:// _____ Phone _____ E-mail _____

Contact person: Name and surname _____ Position in the company _____

Phone _____ Cell phone _____ E-mail _____

Main field Company will be represented by: its own staff and products its own products/services

3. Name of the company / Commercial name: _____

Street _____ City _____ Postcode _____ Country _____

Http:// _____ Phone _____ E-mail _____

Contact person: Name and surname _____ Position in the company _____

Phone _____ Cell phone _____ E-mail _____

Main field Company will be represented by: its own staff and products its own products/services

4. Name of the company / Commercial name: _____

Street _____ City _____ Postcode _____ Country _____

Http:// _____ Phone _____ E-mail _____

Contact person: Name and surname _____ Position in the company _____

Phone _____ Cell phone _____ E-mail _____

Main field Company will be represented by: its own staff and products its own products/services

Represented companies

Name of the company / Country _____

Name of the company / Country _____

Name of the company / Country _____

Name of the company / Country _____

Date

Signature of the Exhibitor / Agency

Stamp